
**Minutes of the East Budleigh with Bicton Parish Council Meeting
held on Tuesday, 29 September 2015
in the Village Hall, East Budleigh.**

PRESENT

Cllrs P Barnard
A Tweedie
Valerie Lister

T Cantlon
Mrs P Hayman

District Cllrs. T Wright, S Hall and G Jung. County Cllr. Mrs C Channon

There were 5 members of the public present.

PCSO Chantalle Major was not in attendance but sent in her police report.

Cllr T Cantlon was standing in as Chair for this meeting. He said that 4 councillors were needed to be quorate.

The Parish Council Meeting began at 7.30pm.

It has been proposed and agreed that members of the public be allowed to speak for **3 minutes** at the beginning of the meeting. This time scale will run to maximum of 30 minutes, therefore allowing 10 people to speak. This will bring EBPC in line with other town/parish councils. Members of the public wishing to speak on an Agenda item are requested to inform the clerk no later than 21 July. It should be noted that this is **NOT** a question and answer session, it simply provides a vehicle for the public to make the council aware of views of the public before discussing agenda items.

The clerk had received no requests from residents to comment on any Agenda item.

1. **APOLOGIES:** Dist. Cllr. Alan Dent. Cllrs. D Buss, M Clarke, M Smith, J White, Mrs A Bowsher-Grief.
2. **MINUTES:** The Minutes of the July 2015 Parish Council meeting were agreed and signed as a correct record by the Chair.
3. **DECLARATIONS OF INTEREST & RISK ASSESSMENT:** Risk Assessment was checked by the Chair.
4. **MATTERS ARISING**

Visit to CDE regarding traffic through Yettington – Cllr Cantlon reported that he had been unable to set up a meeting with Leigh Rix. Clinton Devon Estates were not prepared to release Risk Assessments or event growth figures for the last 5

years. Cllrs Buss and Cantlon attended a meeting with Helen West of CDE to discuss short, medium and long term solutions to the problems. Cllr Cantlon has received a follow up email from Helen West indicating Leigh Rix is prepared to consider at least one of our proposals and Helen will get back to EBBPC to set up another meeting.

Web site – Use of eastbudleigh.com email address – Cllr Cantlon reported (via Cllr Clarke) the website www.eastbudleigh-pc.gov.uk is now fully operational and updated with more Neighbourhood Plan information. The ‘-pc.gov.uk’ operates in tandem with the ‘.org.uk’, which we intend to run in parallel for the time being. The website is also to be augmented with a Flood Plan section soon. Email: the ‘-pc.gov.uk’ addresses for councillors will not be available until mid-October. Please use your ‘.org.uk’ addresses for council business until then. Chair has had difficulty in getting responses from councillors regarding the BUAB consultation. He requested that all councillors check their ‘org.uk’ emails at least once a week.

Defibrillator machine for East Budleigh – The clerk reported that she had contacted the British Heart Foundation who have said that communities must raise £400 which the BHF will match to enable the purchase of a defibrillator via them. The application is completed on-line through their website, it then comes to the South Western Ambulance Service Foundation NHS Trust for review. The whole process can take 8 weeks. County Cllr Mrs Channon offered to donate the £400 necessary from her funds. She was thanked for her kind offer. The process will go forward for approval at the October meeting.

Car park & toilets in Hayes Lane – The clerk reported that contracts had at last been exchanged between EDDC and East Budleigh PC. Completion will take place in November.

Telephone box in Yettington – We are awaiting contact from BT regarding the sale of the telephone box.

Sandbags – Surface Water Flooding – Cllr Tweedie reported that he had obtained sand bags from EDDC and had them stored at his home for use by members of the public. Cllr Mrs Bowsher-Grief also has a supply of sand bags stored at the Rolle Arms. Cllr Barnard was asked if he would keep a supply in Yettington for use by local residents. The parish council has received a request from a member of the public regarding action on the Parish Flood Plan. Some of the issues require investigation and progress will be reported at the October meeting.

5. MATTERS TO BE DISCUSSED

9 Middle Street Pinch Point – This matter will be discussed at the October meeting.

Rain gauge for East Budleigh – EDDC has offered to pay for the installation of the rain gauge and the following two years maintenance. It was agreed that the parish council ask Kate Taylor (Environment Agency) to start the installation which we can then assess and report on over the coming months.

Village WiFi connection for Village Hall – This item will be carried forward to the October meeting.

30mph in East Budleigh – This item will be carried forward to the October meeting

6. PLANNING – Cllr T Cantlon

	Plan no. & Type	Location	Proposed Development
6.1	15/1981/FUL	Southern Ting Tong, Inner Ting Tong, Budleigh S'ton.	Single storey rear extension and construction of pitched roof over existing flat-roofed extension. No objections.
6.2	15/2178/FUL	Pooh Cottage Holiday Site, Bear Lane, Budleigh S'ton	Change of use to allow field to be used as camping and rally site for up to 60 days per year. No objections.
6.3	15/2136/FUL	As above	Proposed storage area for 47 no touring caravans. No objections.

Additional correspondence and reports

The Pooh Cottage caravan site application came up 3 years ago and was approved by council then. We have not been presented with any other information to change that decision.

Council has been copied in on a query to EDDC from a member of the public regarding action on resolving the collapsed wall at Hill Farm, Hayes Lane. Cllr Mike Smith is awaiting a response from EDDC Planning on this issue.

Minutes of the Extra Planning meeting held on Tuesday, 1 September have been distributed to councillors and passed for approval.

Decisions made by EDDC Planning Department

Reference	Location	EDDC Decision
15/1981/FUL	Southern Ting Tong, Inner Ting Tong, EX9 7AP	Awaiting Decision
15/0888/FUL	Rowley Regis, Oakhill, EB	Awaiting Decision
15/2178/FUL	Pooh Cottage Holiday Site, Bear Lane, Budleigh S'ton	Awaiting Decision
15/1581/FUL	Brookside Lodge, High St. EB	Approved
14/2959/MOUT	Land at Frogmore Road, EB	Awaiting Decision
15/2136/FUL	Pooh Cottage Holiday Site, Bear Lane, Budleigh S'ton	Awaiting Decision

Recommendations put forward by EBPC

7. REPORTS

Chairman – Cllr Cantlon gave details of the Chair’s report in his absence. The Chair contacted both the DVSA and Bicton College as agreed. The former replied to say that the situation had been dealt with before receiving our correspondence and they would not be collecting students from the car park again. They did stress that this had only occurred five times in the year. Bicton College stated that these incidents were DVSA activities, the college was not directly involved.

Housing needs: As agreed, Council discussed the possibility of a Housing Needs Survey after the Planning Meeting on 1 September and agreed that we do not think a survey is necessary at present as the questionnaire circulated by our Neighbourhood plan group will give us the information we need. Janice Alexander was informed and her reply circulated to councillors on 2 September.

BUABs: All Councillors should have received a copy of the response compiled after consulting with Councillors regarding the proposed criteria for defining Built-up Area Boundaries. Councillors were emailed with an extract from the EDDC Neighbourhood Planning Newsletter relating to this matter. Despite sending all Councillors four emails requesting their views, several made no response at all although it was made clear that their views were needed. Councillors are urged to view their emails regularly.

The Chair attended a training session for New Parish Council Chairs.

Clerk - The clerk reported that a new Lease for East Budleigh Recreation Ground is being prepared by Everys solicitors/CDE and will be reported on at the October meeting.

The clerk attended a meeting in the Village Hall regarding arrangements for the use of the village hall in the absence of the caretaker Richard Slade who will be convalescing for several months following a hip operation.

Drakes School – Cllr Mrs Bowsher-Grief reported that Drake’s School had several projects forthcoming. This includes the installation of improved play and sport equipment. The term’s new theme involves activities concerning the Stone Age. The Harvest Festival will take place on Sunday, 4 October at All Saints Church. Christmas productions will take place on 9 December in the Village Hall and the End of term Carol Service will be on 17 December in All Saints Church.

Parish Paths Partnership – Cllr David Buss gave his report which is in the Minute file. This included an incident involving a resident and his dog being chased by a herd of calves on a PROW path. The Chair asked if he should contact local farmers to put up warning signs etc when there is cattle in these PROW areas. The general opinion was that this should not be necessary as the general public should appreciate that as country dwellers they must use ‘common sense’ and do their best to avoid what could be dangerous situations.

Recreation – No report.

Britain in Bloom – No report.

Village Hall - No report.

East Budleigh Dog Owners Forum - No problems.

East Budleigh Relief in Need – No report.

Public Conveniences – The clerk will again contact EDDC about the poor quality of cleaning.

Neighbourhood Health Watch – No report.

Neighbourhood Plan – The main action has been in the distribution of the NP questionnaires with about 215 responses so far. Some comments included lack of shopping facilities qualified by the understanding that a small village could not expect such amenities, lack of leisure opportunities, lack of doctor and dentist. There was a demand for a bus service to Exeter via Yettington, slow broadband and poor mobile signal coverage. Parking and speeding were also issued raised.

Any other reports

8. ACCOUNTS AND FINANCES

The Clerk gave out the monthly cash statement and report. She asked for several cheques to be passed for signature. These were proposed, seconded and carried.

- JRB Enterprises (dog gloves)
- East Budleigh Village hall hire
- North Devon Council – clerk’s salary
- East Budleigh Church hall hire
- Neighbourhood Plan – B Martin
- Neighbourhood Plan – S Roberts
- DALC – New councillors courses
- J Tresidder – War Memorial maintenance
- Mr D Tweedie – War Memorial care
- Neighbourhood Plan – T Cantlon
- Aon UK Insurance – car park

9. CORRESPONDENCE

A synopsis of correspondence, magazines and brochures received and not covered elsewhere on the Agenda was received and read out. The clerk suggested that councillors who were interested in any of the correspondence should take it away to read and return it to the clerk at a later date.

10. DATE OF NEXT MEETING – The next Meeting will take place on Tuesday, 27 October at 7.30pm. Plans to view at 7.00pm.

SignedChairman Date

OPEN SESSION

**TOPICS RAISED BY COUNCILLORS AND MEMBERS OF THE PUBLIC AND BY COUNTY
AND DISTRICT COUNCILLORS**

It was noted that no decisions could be made, but matters were discussed which involve no more than an exchange of information.