

EAST BUDLEIGH WITH BICTON PARISH COUNCIL

Minutes of the East Budleigh with Bicton Parish Council Meeting held on Tuesday, 28 March 2017 in the Village Hall, East Budleigh.

PRESENT

Cllrs	P Barnard	M Clarke (V. Chair)
	Lawrence Booth	Mrs P Hayman
	M Smith	T Cantlon
	J White (Chair)	A Tweedie
	Valerie Lister	D Buss (P3)

Present: District Cllr A Dent.

There was no member of the public present.

PCSO Chantalle Major was not in attendance but submitted her police report, a copy of which is in the Minute file and a copy on the notice board.

The Parish Council Meeting began at 7.30pm.

It has been proposed and agreed that members of the public be allowed to speak for **3 minutes** at the beginning of the meeting. This time scale will run to maximum of 30 minutes, therefore allowing 10 people to speak. This will bring EBPC in line with other town/parish councils. Members of the public wishing to speak on an Agenda item are requested to inform the clerk no later than 27 March 2017. It should be noted that this is **NOT** a question and answer session, it simply provides a vehicle for the public to make the council aware of views of the public before discussing agenda items.

1. **APOLOGIES:** District Cllrs G Jung, S Hall and T Wright.
2. **MINUTES:** The Minutes of the February 2017 Parish Council meeting were proposed, seconded and signed as a correct record by the Chair.
3. **DECLARATIONS OF INTEREST & RISK ASSESSMENT:** There was no declaration of Interest and Risk Assessment was checked by the Chair.
4. **MATTERS ARISING**
 - 4.1 *Drain clearance difficulties in Hayes Lane* – Cllr Tweedie reported that he is waiting for the results of a survey to ascertain the problems caused by a blockage in a nearby drain.
 - 4.2 *Budleigh Traffic Group* – The Chair reported that a Traffic Order concerning Knowle Village is to be passed in September. It was suggested that extensions were needed to include Badger's Holt and Frogmore Road.

- The Chair reported that Budleigh Salterton Town Council intended to write to East Devon District Council (copy to Devon County Council) regarding the unsatisfactory sanitary arrangements used by the travellers who have occupied a nearby lay-by for several months (B3178).
- 4.3 **Annual Parish Meeting** – The APM is due to take place on Tuesday, 25 April 2017 at 7pm. Usually a speaker is invited but the Chair has suggested that the time allocated should be spent discussing the progress of the Neighbourhood Plan with Professor Stanley Roberts and further discussions on the issues and objectives likely to be of relevance and interest to the Parish Council and residents in the coming year. Councillors were in agreement.
- 4.4 **Review of Risk & Assessment Report and Financial Regulations** – The clerk presented a new Risk & Assessment & Financial Regs reports which had been previously circulated to councillors for review and discussion. Councillors were happy with the reports which will be reviewed annually. Proposed, seconded and carried.
- 4.5 **Land behind Morningside, Vicarage Road, East Budleigh** – The clerk had received correspondence and a map (which was shown to councillors) regarding residents’ complaints about the lack of ground maintenance behind their property. The resident’s letter will be passed to the local land owner and two councillors will visit the property to discuss boundary ownership and the state of a tree behind their boundary which might be dead and need removal.
- 4.6 **Little Otters Pre-School** – Weeks before the imminent closure of the local pre-school discussions are taking place between the local primary school and Ofsted to enable them to find a new home within the school. Although it has yet to be confirmed it is hoped that the pre-school will move from the present Village Hall into the primary school after the Easter holidays. The pre-school will operate for 3 days a week. The pre-school have asked the parish council for financial help. It was agreed that the parish council would have to view their accounts before a grant could be considered.
- 4.7 **East Devon Village Plan** – A copy of the East Devon Villages Plan has been viewed by councillors who were happy with the Plan and Proposed Submission. The clerk to report councillors’ agreement to East Devon District Council.

5. MATTERS TO BE DISCUSSED

- 5.1 **East Budleigh Childrens’ Play Area – East Budleigh Village Green Update.** It was reported that various fund raising projects had been very successful and funds were now in excess of £60,000 which will be used for the refurbishment of the play area and new equipment.
- 5.2 **Yettington Recreation Room** – New sewage works are in place with replacement toilets to be installed. The area will be seeded and fenced as soon as possible.

6. PLANNING – Cllrs M Smith and L Booth

	Plan no. & Type		Proposed Development
6.1	17/0562/CPE	Syon Barn, Frogmore Road, East Budleigh	Lawful development certificate for the use of land as garden. Objections. Retrospective application for a change of categorisation which we would not and do not support as this was agricultural land (Gd1) and this is against our N. Plan. However should this application be granted we request a condition that the land must remain as garden land in perpetuity
6.2	17/0441/LBC	Tidwell Manor, Budleigh Salterton	Internal alterations on second floor to include removal of en-suite partition walls from bedrooms 7 and 8, enlarge en-suite in bedroom 10 to create separate bathroom, including the removal of door from room 10 into en-suite and create new door opening from landing into separate bathroom. No objections
6.3	17/0150/FUL	Heathercombe, Inner Ting Tong, Budleigh Salterton	Extension & alterations to ground and first floors together with the provision of detached garage with home officer over. No objections
6.4	17/0196/LBC	Sandy Cross Barn, Yettington	Installation of escape window at 1 st floor level on south elevation. No objections.

Decisions made by EDDC Planning Department

Reference	Location	EDDC Decision
16/1673/OUT	Frogmore Lane, East Budleigh	Awaiting a Decision
16/2916/FUL &	Temple Hill House, East	Awaiting a Decision

16/2917/LBC	Budleigh	
16/2983/LBC	Hill Farm Cottage, Hayes Lane	Approved
17/0282/FUL	Pooh Cottage Holiday Site	Awaiting a Decision
17/1067/FUL	Brookside Lodge, High St. EB	Approved
17/0338/TRE	Applehayes, Oakhill	Decided
17/0196/LBC	Sandy Cross Barn, Yettington	Awaiting a Decision
17/0215/FUL	Upmead, Kersbrook, BS	Awaiting a Decision
17/0486/FUL	Pastures, Vicarage Road, EB	Approved

7. **REPORTS**

- 7.1 **Chairman** – The Chair commented on the rumour that a local public house within the village has been sold having been for sale for several months.
- 7.2 **Clerk** – The clerk had received enquiries about reservation of car parking spaces for wedding guests. The parish council stated that this was not their policy. An area of the Recreation field is to be re-seeded and fenced off to allow growth. The clerk had contacted Ms Bycraft, our internal auditor to ask if she was willing to undertake this task for the financial year 2016/2017. She agreed and a letter of confirmation was sent. Proposed, seconded and carried.
- 7.3 **Drakes School** – There are currently 64 children on roll. This term’s learning continues with “Code: Puzzles and Patterns”. Next term the theme will be about “Pathways” and “Journeys”. The new school website is up and running. At present it is the Easter holidays.
- 7.4 **Parish Paths Partnership** – Cllr Buss has had a meeting with representatives of Bicton College regarding the help available from Bicton College students which could include maintenance and clearing of P3 paths etc. Bicton College would undertake all of the official needs; insurance, supervision etc. CDE have asked for Risk Assessment and Insurance details from Bicton College before they will become involved.
- 7.5 **Recreation** – No report.
- 7.6 **Britain in Bloom** – No report.
- 7.7 **Village Hall** – The snooker club which forms part of the village hall is to have their fees increased and the village hall will take over the snooker club. It has been reported that there is a danger of asbestos in the hall building.
- 7.8 **East Budleigh Dog Owners Forum** – Dog mess has been reported locally. The situation will be investigated by the appropriate councillor.
- 7.9 **East Budleigh Relief in Need** – No report.
- 7.10 **Public Conveniences** – No problems.
- 7.11 **Any other reports** – The first Flood Resilience meeting has taken place and has made good progress. A Working Party has been formed and funds will be required soon in order to proceed.

8. **ACCOUNTS AND FINANCES**

The Clerk had given out the monthly cash statement and Bills for Payment monthly report. She asked for several cheques to be passed for signature. These were proposed, seconded and carried.

- JRB Enterprise – dog gloves

- SSE Southern Electric – Hayes Lane toilets
- DALC Clerk’s annual subs
- Clinton Devon Estates – Ground Rent
- Bicton Parish Rec Room – March hire
- EDDC Hayes Lane car park rates
- East Budleigh with Bicton Village Hall
- Jet Set concrete – Yettington
- Baker’s Electrical – car park lights
- Yettington Hall hire

9. CORRESPONDENCE

To receive a synopsis of correspondence received and not covered elsewhere on this Agenda.

- 10. DATE OF NEXT MEETING – ANNUAL PARISH MEETING - The next Meeting to take place will be the Annual Parish Meeting on Tuesday, 25 April 2017 at 7.00pm. This will be followed by the April parish council meeting at 7.30pm. Plans to view prior to the Planning section, Agenda item 6.**

SignedChairman Date

OPEN SESSION

TOPICS RAISED BY COUNCILLORS AND MEMBERS OF THE PUBLIC AND BY COUNTY AND DISTRICT COUNCILLORS

It was noted that no decisions could be made, but matters were discussed which involve no more than an exchange of information.