

## EAST BUDLEIGH with BICTON PARISH COUNCIL

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### Minutes of the East Budleigh with Bicton Parish Council Annual General Meeting held on Tuesday, 30 May 2017 in the Village Hall, East Budleigh.

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#### PRESENT

Cllrs

J White  
M Smith  
M Clarke  
P Barnard

T Cantlon  
Mrs P Hayman  
A Tweedie  
L Booth

District councillors T Wright and G Jung were present.

5 members of the public were present.

1. **ELECTION OF CHAIR: Cllr J White** was nominated for re-election as Chair. The motion was proposed, seconded and carried unanimously. He continued the meeting as soon as re-elected.
2. **ELECTION OF VICE-CHAIR: Cllr T Cantlon** was nominated for election as Vice-Chair. The motion was proposed, seconded and carried unanimously. Cllr Cantlon accepted the position.
3. **CO-OPTION OF COUNCILLORS**  
There was no co-option of councillors.
4. **TO APPOINT MEMBERS AND ELECT CHAIRMEN TO SERVE ON THE COUNCIL'S COMMITTEES AND WORKING PARTIES (WP)**  
The Chair and Vice Chair are automatically members of all committees and working parties.

**Planning: Cllr M Smith** agreed to continue with the role of Planning Chair. **Cllr L Booth** will also be involved with the planning applications. All parish councillors are members of the Planning committee.

**Recreation: Cllrs M Smith, P Barnard**

**Parish Paths Partnership: Cllr D Buss**

5. **TO APPOINT MEMBERS TO REPRESENT THE COUNCIL ON THE UNDERMENTIONED**

**Drake's School  
East Budleigh Village Hall  
War Memorial  
Public Conveniences  
Flood Resilience**

**Cllr L Booth  
Cllr A Tweedie  
Mr J Tresidder  
Mrs J Lumsden and Cllr M Clarke  
Cllr T Cantlon**

6. **APOLOGIES** were received from Cllr D Buss, also District Cllrs A Dent, S Hall and County Cllr Mrs C Channon. Cllr Valerie Lister was not in attendance.

PCSO Chantalle Major was not in attendance and there was no police report.

7. **PUBLIC CONTRIBUTIONS:**

It has been proposed and agreed that members of the public be allowed to speak for **3 minutes** at the beginning of the meeting. This time scale will run to maximum of 30 minutes, therefore allowing 10 people to speak. This will bring EBPC in line with other town/parish councils. Members of the public wishing to speak on an Agenda item are requested to inform the clerk no later than 29 May 2017. It should be noted that this is **NOT** a question and answer session, it simply provides a vehicle for the public to make the council aware of views of the public before discussing agenda items.

A resident spoke for several minutes regarding the inability of local buses to travel through the village because of badly parked cars and delivery vans. It was claimed that on several occasions there had been a curtailed bus service because of this problem which had duly been reported to the bus depot. The Chair said he had spoken to the bus depot manager on occasion and no problems had been reported from bus drivers, however he will broach the subject again and report back.

8. **MINUTES:** The Minutes of the April Annual Parish meeting and the parish council meeting were confirmed and accepted as a correct record and signed by the Chair.
9. **ACCOUNTS for 2016/2017:** The accounts and Internal Audit report which had been previously distributed to councillors were confirmed as a correct record and signed by the Chair. The Internal Audit and the Intermediate Review (this will include the Risk Assessment and Financial Regulations) will be sent to the Audit Commission for final approval. Review of the accounting system will be undertaken throughout the financial year. The Accounts can be viewed on the East Budleigh parish council website.

10. **DECLARATIONS OF INTEREST & RISK ASSESSMENT:** There was a declaration of interest made by Cllr Booth regarding Agenda item 13.2. Risk Assessment was given by the Chair.

11. **MATTERS ARISING**

*Parishes together* – Cllrs are hoping to begin work on drain clearance in East Budleigh and Otterton. A councillor has completed the Chapter 8 training course and is qualified to undertake some of this work in conjunction with EDDC guidelines.

*Use of weed killer on hedgerows* – A resident had complained about the use of weed killer on part of the Rec field saying that the natural beauty of the area was being destroyed. Councillors commented that the use of the weed killer had been approved in previous discussions and did no harm to the plants and flowers, only the weeds.

*Recreation Ground fencing* – The local football club had submitted a quote received for landscaping work (picket fencing) surrounding the football pitch and were asking for financial help from the parish council. The parish council were in agreement with giving financial help within a restricted framework. The Chair will speak to the football club committee for further details of costs.

*Morningside* – The local landowners had dealt with the removal of a dead tree bordering the boundary of this residence and the Recreation field.

*PCSO attendance/reports* – A resident had expressed concern at the lack of police reports given to the parish council and the lack of attendance at council meetings by the PCSO. Councillors said that our local PCSO worked only part-time and if she was needed elsewhere on police business on parish council meeting dates this took precedence. Police reports were given at regular intervals. Surgery dates were held on a monthly basis and these date were in the Information Office.

12. **MATTERS TO BE DISCUSSED**

*Drain clearance and Parishes Together* – as discussed in Item 11.1.

*Telephone box in East Budleigh* – The clerk is still waiting to hear from BT as to the situation regarding the pending removal of the box. Councillors have agreed to the purchase of the box (£1) and the restoration of the box will become a project for council members. To be reviewed at the September meeting.

*Yettington Recreation Room* – There will be a Trustees meeting on 6 June to ascertain funds still available for ongoing work.

*East Budleigh Children's Play Area* – Fundraising has almost reached its target and new play equipment is due to be installed in July.

*Flood Resilience Plan Update* – Cllr Cantlon gave an informative talk/display (Version 1) regarding progress. Funding is due to be received in January. A Community Response Team is in place and community self-help will be promoted. Flood Risk areas will be identified and land management will be part

of the plan. The Plan will be presented to the community in the summer together with contact details of the Response Team.

### 13. PLANNING

#### Applications to be considered

|      | <b>Application No.</b> | <b>Location</b>                                    | <b>Proposed Development</b>                                                                                                                                                                                                                  |
|------|------------------------|----------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 13.1 | 17/1049/FUL            | 18 Brookfield Road, East Budleigh                  | Proposed single storey extension, being infill between existing main property and detached garage.<br><b>No objections</b>                                                                                                                   |
| 13.2 | 17/1121/FUL            | East Budleigh Village Hall, High St. East Budleigh | Render the brickwork of the existing village hall with cream painted finish to match existing porch. Relocate main entrance from the NW side of the porch to the SW side. Construction of new covered seating area.<br><b>No objections.</b> |
| 13.3 | 17/1216/FUL            | Southfield Lodge, Bicton, East Budleigh            | New dormer window.<br><b>No objections.</b>                                                                                                                                                                                                  |

**Application No: 16/0083/TPO , 7 Wynards Close, EB. Tree preservation order has been confirmed.**

#### Decisions from EDDC to planning applications

| <b>Reference</b> | <b>Location</b>                                   | <b>EDDC Decision</b>     |
|------------------|---------------------------------------------------|--------------------------|
| 17/0707/FUL      | The Bower, Middle Street, EB                      | <b>Approved</b>          |
| 17/0562/CPE      | Syon Barn, Frogmore Road, EB                      | <b>Awaiting Decision</b> |
| 17/0196/LBC      | Sandy Cross Barn, Yettington                      | <b>Approved</b>          |
| 17/0150/FUL      | Heathercombe, Inner Ting Tong, Budleigh Salterton | <b>Awaiting Decision</b> |
| 17/0775/TEL      | Land at Wynards Farm, Middle St. EB               | <b>Approved</b>          |
| 17/0662/COU      | Spring Cottage, Bicton                            | <b>Awaiting Decision</b> |
| 16/1673/OUT      | Land at Frogmore Road                             | <b>Awaiting Decision</b> |

### 14. REPORTS

**Chairman** – The Chair commented on the East Budleigh Referendum. 37% of residents had voted and of this number 88% were in agreement with the

Neighbourhood Plan. A press release will be put together in conjunction with EDDC press office.

**Clerk** – The clerk had given details to councillors regarding the Communities Building Fund which was now available for projects such as Yettington Village Hall.

EDDC had requested details of residents who contribute to the local community on a voluntary basis. An invitation would be issued to attend the EDDC Garden Party.

A resident had sent an email thanking the parish council for all the work done for the village and the effort that went into producing the Neighbourhood Plan.

**Recreation** – Nothing to report.

**Parish Paths Partnership** – Cllr Buss’s report is in the Minute File. He is in touch with Bickton College regarding footpath cutting to be carried out by the students. There will be no funding from DCC for the coming financial year because of budget cuts.

**Drake’s School** – The accounts from Little Otters pre-school are now available prior to consideration for funding from the parish council.

**Village Hall** – There was no report.

**East Budleigh Dog owners Forum** – There was no report.

**Public conveniences** – Everything is satisfactory. It has been agreed that councillors will view the public conveniences prior to the June meeting to ascertain the internal/exterior condition.

**Any Other Reports** – There was none.

## 15. ACCOUNTS AND FINANCES

The Clerk gave out the monthly cash statement and report. She asked for several cheques to be passed for signature. They were proposed, seconded and carried.

- JRB Enterprise – dog gloves
- Hire of East Budleigh Village Hall – (April)
- Clerk’s salary & expenses
- Arc Accounting - Internal Audit – Ms M Bycraft
- Aon UK Insurance
- Value House Stores – plants for use in the village
- T Cantlon – Website equipment

## 16. CORRESPONDENCE

A synopsis of correspondence, magazines and brochures received and not covered elsewhere on the Agenda was received and read out. The clerk suggested that councillors who were interested in any of the correspondence should take it away to read and return it to the clerk at a later date.

17. **DATE OF NEXT MEETING: Tuesday, 27 June 2017 at 7.30pm in East Budleigh Village Hall. Councillors are asked to meet in the Hayes Lane car park prior to the meeting (7.15pm) to view the public conveniences.**

Signed .....Chairman    Date .....

**OPEN SESSION**

TOPICS RAISED BY COUNCILLORS AND MEMBERS OF THE PUBLIC AND BY COUNTY  
AND DISTRICT COUNCILLORS

(Maximum half an hour)

*It was noted that no decisions could be made, but matters were discussed which involve no more than an exchange of information*