

**MEETING OF THE EAST BUDLEIGH with BICTON PARISH COUNCIL**

**Mrs Judith Lumsden  
Clerk to the Council &  
Responsible Financial Officer  
Phone: 01395 445080**

**15 High Street  
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18 July 2017

To: - The Chair and Councillors of the East Budleigh with Bicton Parish Council

**You are hereby summoned to attend the Meeting of the East Budleigh with Bicton Parish Council to be held in the Village Hall, East Budleigh on Tuesday 25 July 2017 at 7.30pm. Plans can be viewed prior to the planning section (Agenda item 6).**

The business to be transacted at the Meeting is set out below.

Signed .....Judith Lumsden  
Clerk to East Budleigh with Bicton Parish Council

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Members of the Press and Public are cordially invited to attend and to speak during the  
Open Session

**AGENDA**

Chantalle Majors has been invited to give the monthly police report to the parish council.

It has been proposed and agreed that members of the public be allowed to speak for **3 minutes** at the beginning of the meeting. This time scale will run to a maximum of 30 minutes, therefore allowing 10 people to speak. This will bring EBPC in line with other town/parish councils. Members of the public wishing to speak on an Agenda item are requested to inform the clerk no later than 24 July 2017. It should be noted that this is **NOT** a question and answer session, it simply provides a vehicle for the public to make the council aware of views of the public before discussing agenda items.

- 1. APOLOGIES:** To receive apologies of absence.
- 2. MINUTES** to receive and confirm as a correct record the Minutes of the June 2017 Parish Council meeting.
- 3. DECLARATIONS OF INTEREST & RISK ASSESSMENT:** To receive declarations of interest and to note any additional risks.

**4. MATTERS ARISING**

*Drain clearance* – Cllr Tweedie  
*Football pitch enclosure fence* – Chair  
*2018 Action Group for WW1 and Sir Walter Raleigh - Chair*

**5. MATTERS TO BE DISCUSSED**

*Yettington Recreation Room – Cllrs T Cantlon and P Barnard*  
*Little Otter’s Pre-School - Accounts*

**6. PLANNING – Cllr M Smith and Cllr L Booth**

	<b>Plan no. &amp; Type</b>	<b>Location</b>	<b>Proposed Development</b>
6.1	17/1641/FUL	Vernbank, Lower Budleigh, EB	Loft conversion with rear dormer and enlargement of front dormer.

**REPORTS**

*Chair* – Cllr J White  
*Clerk* – Mrs Judith Lumsden  
*Recreation* – Cllr M Smith and P Barnard  
*Parish Paths Partnership* – Cllr David Buss  
*Drake’s School* – Cllr L Booth  
*Village Hall* – Cllr A Tweedie  
*East Budleigh Dog owners Forum* – Cllr Mike Smith  
*Public conveniences* – Cllr M Clarke and Mrs J Lumsden  
*Flood Resilience Meeting* – Mr K Quant  
**Any other reports**

**8. ACCOUNTS AND FINANCES**

**Monthly transactions** – to consider, for authorisation, a schedule of expenditure which will be available at the meeting and forms part of the Agenda in compliance with the Transparency Code.

**9. CORRESPONDENCE**

To receive a synopsis of correspondence received and not covered elsewhere on this Agenda.

**10. Date of next meeting: Date of next meeting: Tuesday, 26 September 2017.  
Planning applications can be viewed prior to Agenda item 6.**

**OPEN SESSION**

Topics raised by councillors and members of the public and by county and district councillors (maximum ½ hr).  
*Please note no decisions may be made, but matters may be discussed which involve no more than an exchange of information.*

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**Bills for payment – July 2017**

<b>Cllr T Cantlon – Flood Resilience expenses</b>	<b>£ 40.78</b>
<b>JRB Enterprise – dog gloves</b>	<b>£ 70.50</b>
<b>TOTAL</b>	<b><u>£ 111.28</u></b>

**Monthly invoice for payment of clerk's salary and expenses from North Devon Council (PAYE)**

<b>June salary</b>	<b>£593.58</b>
<b>Expenses</b>	
<b>Stamps</b>	<b>£ 27.54</b>
<b>Copying &amp; Stationery</b>	<b>£ 18.90</b>
<b>Stationery</b>	<b>£ 6.49</b>
<b>Cartridge</b>	<b>£ 5.99</b>
<b>Invoicing fee</b>	<b>£ 6.43</b>
<b>VAT</b>	<b>£ 1.29</b>
<b>TOTAL</b>	<b><u>£ 660.22</u></b>