

**MEETING OF THE EAST BUDLEIGH with BICTON PARISH COUNCIL**

**Mrs Judith Lumsden  
Clerk to the Council &  
Responsible Financial Officer  
Phone: 01395 445080**

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22 October 2018

To: - The Chair and Councillors of the East Budleigh with Bicton Parish Council

**You are hereby summoned to attend the Meeting of the East Budleigh with Bicton Parish Council to be held in the Village Hall, East Budleigh on Tuesday 30 October 2018 at 7.30pm. Plans (if any) can be viewed prior to the planning section (Agenda item 8).**

The business to be transacted at the Meeting is set out below.

Signed .....Judith Lumsden  
Clerk to East Budleigh with Bicton Parish Council

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Members of the Press and Public are cordially invited to attend and to speak during the  
Open Session

**AGENDA**

Mr Marc Jobson, the manager of Budleigh Salterton Hub will give a short talk to raise awareness of facilities available at the Hub. He will be available to answer questions.

PCSO Justin Willis has been invited to attend the monthly meeting but has no obligation to submit a report, although this would be a desirable contribution for residents.

**PUBLIC CONTRIBUTIONS**

It has been proposed and agreed that members of the public be allowed to speak for **3 minutes** at the beginning of the meeting. This time scale will run to a maximum of 30 minutes, therefore allowing 10 people to speak. This will bring EBPC in line with other town/parish councils. Members of the public wishing to speak on an **Agenda item** are requested to inform the clerk no later than 29 October 2018. It should be noted that this is **NOT** a question and answer session, it simply provides a vehicle for the public to make the council aware of views of the public before discussing agenda items.

1. **APOLOGIES:** To receive apologies of absence.
2. **MINUTES** to receive and confirm as a correct record the Minutes of the September 2018 Parish Council meeting.
3. **DECLARATIONS OF INTEREST & RISK ASSESSMENT:** To receive declarations of interest and to note any additional risks.
4. **COUNTY COUNCILLOR’S REPORT**
5. **DISTRICT COUNCILLORS’ REPORTS**
6. **MATTERS ARISING FROM PREVIOUS MINUTES**  
*Review of Risk Assessment, Financial Regs and Standing Orders*
7. **MATTERS TO BE DISCUSSED**  
*Parish/village Heritage particularly Salem Chapel 2019*  
*Christmas meal*  
*Football Club lease*  
*Tennis Club lease*  
*Meetings between Football Club, Tennis Club, Friends of the Rec Ground & Drakes School*  
*Clerk’s salary*  
*Purchase of dog gloves for Rec Field*
8. **PLANNING – Cllr M Smith**

	<b>Plan no. &amp; Type</b>	<b>Location</b>	<b>Proposed Development</b>
*8.1	18/2152/FUL	Daveys Cottage, Oak Hill, EB	Proposed conversion of existing detached garage into additional habitable accommodation together with construction of single storey extension to form annexe (revised scheme to 17/2578/FUL)
8.2 &	18/2165/FUL	Land at Bicton College, EB	Internal renovation of existing café to facilitate a training cookery school and dining space.
8.3	18/2166/LBC	“ “ “	Alterations are to strip back internal elements to their original condition, remove non historical elements.

8.4	18/2341/FUL	Threshing Barn, Yettington	Construction of single storey extension to north elevation, removal of wall below existing cill level on south elevation and replace with patio doors, insertion of roof light to south elevation, including replacement staircase, removal, alterations to and insertion of walls and doors (Error on original consultation, this is the correct proposal.
8.5	18/2342/LBC	“ “	
8.6	18/2146/FUL	Long Orchard, Dalditch Lane, BS	Construction of extension to wine store, relocated oil tank and provision of lantern roof light over converted garage. Internal alterations at ground floor: create kitchen in existing garage with the introduction of partition wall with door leading into garage; removal of original external wall to open up kitchen/breakfast area; replace and extend staircase. Internal alterations at first floor: make good where stair taken to first floor. External alterations: Reverse door swing on south elevation and north elevation and bring forward recessed door opening flush with external wall on west elevation; reduce width of window in west elevation; extend existing store on north elevation and replace existing roof on shed/wine store.
8.7	18/2147/LBC	“ “	

**\*17/2578/FUL was discussed on 28/11/2017 with no objections from councillors.**

## **9. REPORTS**

*Chair – Cllr Valerie Lister*

*Clerk – Mrs Judith Lumsden*

*Recreation – Cllr M Smith*

*Parish Paths Partnership – Mr Jon Roseway*

*Drake’s School – Cllr Mrs P Hayman*

*Village Hall – Cllr C Taunton*

*East Budleigh Dog owners Forum – Cllr Mike Smith*

*Public conveniences – Mrs J Lumsden*

*Flood Warden – Cllr K Quant*

**Any other reports**

**10. ACCOUNTS AND FINANCES**

**Monthly transactions** – to consider, for authorisation, a schedule of expenditure which will be available at the meeting and forms part of the Agenda in compliance with the Transparency Code.

**11. CORRESPONDENCE**

To receive a synopsis of correspondence received and not covered elsewhere on this Agenda.

**The meeting ended at:**

**12. TOPICS RAISED BY COUNCILLORS AND MEMBERS OF THE PUBLIC**

*Please note no decisions may be made, but matters may be discussed which involve no more than an exchange of information.*

**13. DATE OF NEXT MEETING –The next Meeting to take place Tuesday, 27 November at 7.30pm. Plans to view prior to the Planning section. This will be the final meeting before the Christmas break.**

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**Bills for payment – October 2018**

<b>East Budleigh Village Hall</b>	<b>£ 24.00</b>
<b>Value House Stores – Memorial plants</b>	<b>£ 65.00</b>
<b>JRB Dog gloves</b>	<b>£ 110.40</b>
<b>Devon Communities Together</b>	<b>£ 50.00</b>
<b>SWH Signage – Sir Walter Raleigh weekend</b>	<b>£ 343.73</b>

**TOTAL** **£ 593.13**

**Monthly 2018 invoice for payment of clerk's salary and expenses from North Devon Council (PAYE)**

**September salary** **£751.45**

**Expenses**

<b>Stamps</b>	<b>£ 4.02</b>
<b>Home use</b>	<b>£ 10.00</b>
<b>Printing</b>	<b>£ 2.00</b>

<b>Invoicing fee</b>	<b>£ 6.43</b>
<b>VAT</b>	<b>£ 1.29</b>
<b>National Insurance</b>	<b>£ 6.82</b>

**TOTAL** **£ 782.01**