

MEETING OF THE EAST BUDLEIGH with BICTON PARISH COUNCIL

**Mrs Judith Lumsden
Clerk to the Council &
Responsible Financial Officer
Phone: 01395 445080**

**15 High Street
East Budleigh
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EX9 7DY**

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20 November 2018

To: - The Chair and Councillors of the East Budleigh with Bicton Parish Council

You are hereby summoned to attend the Meeting of the East Budleigh with Bicton Parish Council to be held in the Village Hall, East Budleigh on Tuesday 27 November 2018 at 7.30pm. Plans (if any) can be viewed prior to the planning section (Agenda item 8).

The business to be transacted at the Meeting is set out below.

SignedJudith Lumsden
Clerk to East Budleigh with Bicton Parish Council

Members of the Press and Public are cordially invited to attend and to speak during the Open Session.

AGENDA

PCSO Justin Willis has been invited to attend the monthly meeting but has no obligation to submit a report, although this would be a desirable contribution for residents.

PUBLIC CONTRIBUTIONS

It has been proposed and agreed that members of the public be allowed to speak for **3 minutes** at the beginning of the meeting. This time scale will run to a maximum of 30 minutes, therefore allowing 10 people to speak. This will bring EBPC in line with other town/parish councils. Members of the public wishing to speak on an **Agenda item** are requested to inform the clerk no later than 26 November 2018. It should be noted that this is **NOT** a question and answer session, it simply provides a vehicle for the public to make the council aware of views of the public before discussing agenda items.

- 1. APOLOGIES:** To receive apologies of absence.

2. **MINUTES** to receive and confirm as a correct record the Minutes of the October 2018 Parish Council meeting.
3. **DECLARATIONS OF INTEREST & RISK ASSESSMENT:** To receive declarations of interest and to note any additional risks.
4. **COUNTY COUNCILLOR'S REPORT**
5. **DISTRICT COUNCILLORS' REPORTS**
6. **MATTERS ARISING FROM PREVIOUS MINUTES**
Review of Risk Assessment, Financial Regs and Standing Orders
7. **MATTERS TO BE DISCUSSED**
Parish/village Heritage particularly Salem Chapel 2019
Christmas meal
Christmas tree for the Community Shop
Football Club lease
Tennis Club lease
Meetings between Football Club, Tennis Club, Friends of the Rec Ground & Drakes School
Clerk's salary scale
8. **PLANNING – Cllr M Smith**

	Plan no. & Type	Location	Proposed Development

The Minutes of the Extra Planning meeting which was held on 6 November have been circulated to councillors.

9. **REPORTS**
Chair – Cllr Valerie Lister
Clerk – Mrs Judith Lumsden
Recreation – Cllr M Smith
Parish Paths Partnership – Mr Jon Roseway
Drake's School – Cllr Mrs P Hayman
Village Hall – Cllr C Taunton
East Budleigh Dog owners Forum – Cllr Mike Smith
Public conveniences – Mrs J Lumsden
Flood Warden – Cllr K Quant
Any other reports
10. **ACCOUNTS AND FINANCES**
Monthly transactions – to consider, for authorisation, a schedule of expenditure which will be available at the meeting and forms part of the Agenda in compliance with the Transparency Code.

11. CORRESPONDENCE

To receive a synopsis of correspondence received and not covered elsewhere on this Agenda.

The meeting ended at:

12. TOPICS RAISED BY COUNCILLORS AND MEMBERS OF THE PUBLIC

Please note no decisions may be made, but matters may be discussed which involve no more than an exchange of information.

13. DATE OF NEXT MEETING –The next Meeting to take place on Tuesday 22 January 2019 at 7.30pm. The meeting is one week early to allow the precept to be approved prior to EDDC’s time scale. Plans to view prior to the Planning section.

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Bills for payment – November 2018

East Budleigh Village Hall	£ 24.00
DALC – Cllrs training courses	£ 120.00
JRB Dog gloves	£ 39.30
Clerks & Councils subs.	£ 12.00
UK2 Service subs.	£ 57.31
Royal British Legion donation	£
TOTAL	<u>£ 252.61</u>

Monthly 2018 invoice for payment of clerk's salary and expenses from North Devon Council (PAYE)

October salary	£756.80
Arrears	£ 32.10
Expenses	
Stamps	£ 23.04
Home use	£ 10.00
Printing	£ 23.94
Stationery	£ 4.75
Cartridges	£ 22.99
'Phone & Broadband	£ 35.00
Invoicing fee	£ 6.43
VAT	£ 1.29
National Insurance	£ 11.99
TOTAL	<u>£ 928,33</u>