

EAST BUDLEIGH with BICTON PARISH COUNCIL

Clerk to the Council
& Financial Officer
Mrs Judith Venning
Tel: 01395 489155

1 Chichester Way
East Budleigh
Devon
EX9 7DY

clerk@eastbudleigh-pc.gov.uk

14th January 2020

To: - The Chair and Councillors of the East Budleigh with Bicton Parish Council

You are hereby summoned to attend the Meeting of the East Budleigh with Bicton Parish Council to be held in the Village Hall, East Budleigh on Tuesday 21st January at 7.30pm. Plans (if any) can be viewed at the planning section (Agenda item 9).

The business to be transacted at the Meeting is set out below.

Signed Judith Venning

Clerk to East Budleigh with Bicton Parish Council

Members of the Press and Public are cordially invited to attend and to speak during the Open Session.

AGENDA

1. PUBLIC CONTRIBUTIONS

2. It has been proposed and agreed that members of the public be allowed to speak for **3 minutes** at the beginning of the meeting. This time scale will run to a maximum of 30 minutes, therefore allowing 10 people to speak. This will bring EBPC in line with other town/parish councils. Members of the public wishing to speak on an **Agenda item** are requested to inform the clerk no later than 20th January 2020. It should be noted that this is **NOT** a question and answer session, it simply provides a vehicle for the public to make the council aware of views of the public before discussing agenda items.
3. **APOLOGIES:** To receive apologies of absence.
4. **MINUTES** to receive and confirm as a correct record the Minutes of the November and December Parish Council meetings.
5. **DECLARATIONS OF INTEREST & RISK ASSESSMENT:** To receive declarations of interest and to note any additional risks.

6. COUNTY COUNCILLOR'S REPORT

7. DISTRICT COUNCILLORS' REPORTS

8. MATTERS ARISING FROM PREVIOUS MINUTES

- a. Bus shelter access improvement

9. MATTERS TO BE DISCUSSED

- a. Staffing / website / communications
- b. Flood warning equipment maintenance
- c. Precept
- d. Computer Equipment
- e. Fire Stations
- f. Banking proposals

10. PLANNING – Cllr D Wensley

	Plan no. & Type	Location	Proposed Development
9.1	19/2670/FUL	The Barn, Yettington	Demolition of existing blockwork timber garage. Construction of two storey extension; demolition of lean-to conservatory and construction of replacement single storey extension; insertion of first floor window in the east elevation
9.2	19/2671/LBC	The Barn, Yettington	Demolition of existing blockwork timber garage & construction of replacement two storey extension with new windows, doors & 2 no. rooflights; removal of lean-to conservatory and construction of replacement single storey extension; installation of 1 no. window at first floor level on east elevation and internal alterations
9.3	19/2821/FUL	Long Orchard, Dalditch Lane, Budleigh Salterton	Alterations to approval 18/2146/FUL and 18/2147/LBC to amend doors and windows to kitchen and door to wine store

9.4	19/2822/LBC	Long Orchard	Alterations to approval 18/2146/FUL and 18/2147/LBC to amend doors and windows to kitchen and door to wine store
-----	-------------	--------------	--

11. REPORTS

Chair – Cllr Derek Wensley

Clerk – Mrs Judith Venning

Recreation – Cllr M Smith

Parish Paths Partnership – Mr Jon Roseway

Drake’s School – Cllr Mrs P Hayman

Village Hall – Cllr Mike Walters

East Budleigh Dog owners Forum – Cllr Mike Smith

Public conveniences & Village Amenities– Mrs J Venning

Flood Warden – Cllr M Walters

Any other reports

12. ACCOUNTS AND FINANCES

Monthly transactions – to consider, for authorisation, a schedule of expenditure which will be available at the meeting and forms part of the Agenda in compliance with the Transparency Code.

13. CORRESPONDENCE

To receive a synopsis of correspondence received and not covered elsewhere on this Agenda.

The meeting ends

÷

TOPICS RAISED BY COUNCILLORS AND MEMBERS OF THE PUBLIC

Please note no decisions may be made, but matters may be discussed which involve no more than an exchange of information.

DATE OF NEXT MEETING — this meeting will take place at 7.30pm on **Tuesday, 25th February 2020** in EAST BUDLEIGH VILLAGE HALL.

EAST BUDLEIGH WITH BICTON PARISH COUNCIL

Clerk to the Council
& Responsible Financial Officer
Mrs Judith Venning
Tel: 01395 489155

1 Chichester Way
East Budleigh
Devon
EX9 7ER

clerk@eastbudleigh-pc.gov.uk

Bills for payment – January 2020

Village Hall Hire 29 October 2019	£ 24.00
Yettington Hall – T . Cantlon	£ 282.00
Yettington Village Hall – windows	£2865.00

	£3171.00
	=====
Extraordinary Payment. UK2 – Domain name	£11.39

Monthly 2020 invoice for payment of clerk's salary and expenses from North Devon Council (PAYE)

Final (December)Expenses for Judith Lumsden	£75.45
November Salary for J Lumsden (Dec pd last month)	865.71
N.I.	20.24
Expenses	57.04
VAT	1.29
Admin	6.43

	£950.71

No Salary or Expenses calculated for new Clerk due to lack of time since she took up post on 13th January 2020. January pay will be paid as backpay in February payroll.