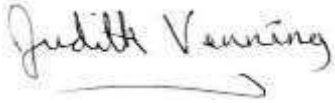


## MEETING OF THE EAST BUDLEIGH with BICTON PARISH COUNCIL

**Mrs Judith Venning**  
Clerk to the Council  
01395 489155  
[clerk@eastbudleigh-pc.gov.uk](mailto:clerk@eastbudleigh-pc.gov.uk)

**1 Chichester Way**  
**East Budleigh**  
**Devon**  
**EX9 7ER**

To: - The Chair and Councillors of the East Budleigh with Bicton Parish Council.  
You are hereby summoned to attend the meeting of the East Budleigh with Bicton Parish Council Annual General Meeting, to be held on **Tuesday 25<sup>th</sup> May 2021 7.30 pm in the Village Hall.**  
**Plans** (if any) can be viewed here: <https://eastdevon.gov.uk/planning/>  
**All documents can be viewed on the East Budleigh with Bicton Parish Council Website**  
<http://www.eastbudleigh.org.uk> The business to be transacted at the Meeting is set out below.



Signed

Judith Venning: Clerk to East Budleigh with Bicton Parish Council

## AGENDA

### **PUBLIC CONTRIBUTIONS :**

It has been proposed and agreed that members of the Public and members of the Press be allowed to speak for 3 minutes at the beginning of the meeting. This time scale will run to a maximum of 30 minutes, therefore allowing 10 people to speak. This will bring EBPC in line with other town/parish councils. Members of the public wishing to comment on an Agenda item are requested to inform the clerk no later than **Monday 24<sup>th</sup> May 2021**. It should be noted that this is NOT a question and answer session. It simply provides a vehicle for the public to make the council aware of views of the public before discussing agenda items.

## AGENDA

### **RISK ASSESSMENT BY CLERK (COVID MEASURES)**

### **ROLL CALL & APOLOGIES**

Chairman stands down. Councillors stand down from any committees and working parties

### **ELECTION OF CHAIRMAN**

### **ELECTION OF VICE CHAIRMAN**

**CO-OPTION OF COUNCILLOR : There are three vacancies for a Parish Councillor, which are being advertised on the Notice Boards and on the website.**

## **TO APPOINT MEMBERS AND ELECT CHAIRMEN TO SERVE ON THE COUNCIL'S COMMITTEES AND WORKING PARTIES**

### **Planning**

**Parish Paths Partnership (P3)**

**Drake's School**

**East Budleigh Village Hall**

**Police Committee**

**Traffic Matters in EB**

**Yettington**

**Recreation Ground**

**Monitor of Dog Owners**

**Greening of the Parish**

**Cricket Club & LORP**

**Collaboration Group**

**Resilience Co-ordinator**

**War Memorial**

**Climate Emergency**

**Phone Box/VIP Room**

**MINUTES:** To receive and confirm as a correct record the Minutes of Virtual Meeting of the Parish Council meeting on 27<sup>th</sup> April 2021

### **MATTERS ARISING FROM PREVIOUS MINUTES**

**DECLARATIONS OF INTEREST:** To receive declarations of interest.

### **COUNTY COUNCILLOR'S REPORT**

### **DISTRICT COUNCILLORS' REPORTS**

**ACCOUNTS 2020/21.** The accounts will now be sent to the Internal Auditor, having been approved at the last meeting. Once approved, copies will be placed on the website and notices posted for the period specified, giving the Public the opportunity to view.

### **ANNUAL REPORT**

### **MATTERS TO BE DISCUSSED**

- Review of Standing Orders Risk Register, Code of Conduct & Financial Regulations – Cllr. Shaw
- Ring and Ride Donation (£150)
- Rents for Football Club and Tennis Club (£30.00)
- Community Pub
- Drakes School – starting age 3years old

**REPORTS** (Reports are available on request before the meeting)

- a. **Chair** – Cllr. D. Wensley
- b. **Clerk** –Village Matters; fast fibre
- c. **Clerk** – Correspondence:
- d. **Yettington, Speed-watch & Police Committee** –
- e. **Recreation & Dog Matters** –
- f. **Parish Paths Partnership** –
- g. **Village Hall/Shop /Climate Emergency/Phone Box & VIP**
- h. **Greening of Parish** –
- i. **Traffic Matters, Recreation Gate** –
- j. **Cricket Club/LORP** -

**PLANNING:** Late Notifications

| Ref         | Place  | Applicant            | Proposal   |
|-------------|--|----------------------|--|
| 21/0880/FUL | May House,<br>Dalditch Lane,<br>East Budleigh,<br>EX9 7AS  | Mr. & Mrs.<br>Hamill | Retention of changes to planning permission 17/3034/FUL (rooflights omitted, changes in windows sizes and changes to external materials) and construction of first floor extension to existing annex.                            |
| 21/1194/FUL | Wynards House<br>1 High Street<br>East Budleigh<br>EX9 7DU | Mr. M.<br>Duffelen   | Erection of gazebo and car port  |
| 21/0099/VAR | The Pound,<br>Lower Budleigh                               | S. Cox &<br>Co       | Variation of condition 2 of planning consent 18/1464/FUL (Demolition of existing barn and construction of a single dwelling) to facilitate various external alterations including additional living accommodation at first floor |

## **Accounts and Finances**

Monthly transactions – to consider, for authorisation, a schedule of expenditure which will be available at the meeting and forms part of the Agenda in compliance with the Transparency Code.

### **TOPICS RAISED BY COUNCILLORS AND MEMBERS OF THE PUBLIC**

*Please note no decisions may be made, but matters may be discussed which involve no more than an exchange of information.*

### **Meeting Ends**

DATE OF NEXT MEETING 29<sup>th</sup> June at 7.30 pm (Village Hall).

EAST BUDLEIGH WITH BICTON PARISH COUNCIL

**Mrs Judith Venning**  
**Clerk to the Council**  
**01395 489155**  
[clerk@eastbudleigh-pc.gov.uk](mailto:clerk@eastbudleigh-pc.gov.uk)

**1 Chichester Way**  
**East Budleigh**  
**Devon**  
**EX9 7ER**

Bills for Payment/Approval:

|   |         |
|---|---------|
| Cleaning South West                             | 342.00  |
| Skidders refurbishment & incidental repairs     | 6194.55 |
| PHS – April 2021                                | 66.48   |
| Naturescape Wildflowers (to be refunded by OVA) | 15.83   |
| EDF – May 21                                    | 66.67   |
| DALC Membership                                 | 204.00  |

6889.53

**Monthly invoices for clerk's salary and expenses from North Devon Council (PAYE)**

April 2021 Salary

|                 |        |
|-----------------|--------|
| Salary Recharge | 876.75 |
| Admin           | 6.43   |
| VAT             | 1.29   |
|                 | -----  |
|                 | 884.47 |
|                 | =====  |