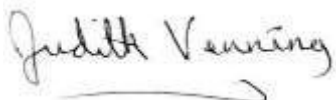


MEETING OF THE EAST BUDLEIGH with BICTON PARISH COUNCIL

Mrs Judith Venning
Clerk to the Council
01395 489155
clerk@eastbudleigh-pc.gov.uk

1 Chichester Way
East Budleigh
Devon
EX9 7ER

To: - The Chair and Councillors of the East Budleigh with Bicton Parish Council.
You are hereby summoned to attend the **Annual General Meeting** of the East Budleigh with Bicton Parish Council to be held on **Tuesday 23rd May 2023 in the VILLAGE HALL at 5.0 pm**
Plans (if any) can be viewed here: <https://eastdevon.gov.uk/planning/>
All documents can be viewed on the **East Budleigh with Bicton Parish Council Website**
<http://www.eastbudleigh.org.uk> The business to be transacted at the Meeting is set out below.



Signed

Judith Venning: Clerk to East Budleigh with Bicton Parish Council

AGENDA

Risk Assessment: Clerk

ROLL CALL & APOLOGIES

To elect a Chair

The newly elected Chair and Clerk to sign the Declaration of Acceptance of Office

To elect a Vice-Chair

The newly elected Chair and Clerk to sign the Declaration of Acceptance of Office

Clerk to receive Declarations of Acceptance of Office from newly elected Members of the Parish Council

Clerk's request that Agendas may be emailed to Parish Councillors (excepting those not using email). Receipt of any outstanding Registers of Interest.

APPLICATION OF INDUCTION ONTO THE PARISH COUNCIL – Heather Houston

MINUTES: To receive and confirm as a correct record the Minutes of Meeting of the Parish Council meeting on 25th April 2023.

DECLARATIONS OF INTEREST: To receive declarations of interest.

COUNTY COUNCILLOR'S REPORT

DISTRICT COUNCILLORS' REPORTS

MATTERS TO BE DISCUSSED:

1. Appointment of Councillors to specific tasks:

Planning
 Community Shop Rep
 Climate Change
 Resilience
 Village Hall Rep.
 Community Pub Rep
 Local Community Rep
 Traffic matters
 Drake School
 Yettington Rep

2. To approve rent charge of: £30.00 from the Football Club and £30 From the Tennis Club
3. To Discuss Breach of the River Otter

REPORTS

- a. **End of year Report from Chair 2023**
- b. **Chair -**
- c. **Clerk –Village Matters & Correspondence**
- d. **Parish Paths Partnership – Jon Roseway.**
- e. **Resilience/Shop /Climate Emergency -**
- f. **Village Hall –**
- g. **Community Pub –**
- h. **Traffic Matters/ Speedwatch–**
- i. **Local Liaison –**
- j. **Cricket Club/LORP) –**
- k. **Yettington –**

PLANNING: including Late Notifications if any

Ref	Place	Applicant	Proposal
23/0852/FUL	Uphams Car Park	Neil Harris	Installation of new tarmac entrance, layout changes, vehicle barriers and alterations to boundary treatment
23/0868/FUL	Wheathill Plantation Car Park	Neil Harris	Improvements to the carpark. The improvements include provision of a new

			tarmac entrance, layout changes within the existing carpark extents, expansion of the car park area to the southern side, the provision of new signage, vehicle barriers, and boundary treatments in the form of logs, wooden posts or earth bunds.
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To Approve End of Year Accounts and AGAR and agree submission to the external auditor PKF Littlejohn.

Monthly transactions – to consider, for authorisation, a schedule of expenditure which will be available at the meeting and forms part of the agenda, in compliance with the Transparency Code.

TOPICS RAISED BY COUNCILLORS AND MEMBERS OF THE PUBLIC

Please note no decisions may be made, but matters may be discussed which involve no more than an exchange of information.

Meeting Ends

DATE OF NEXT MEETING: 5.0pm on 27th June 2023 at the Village Hall

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Bills for Payment/Approval:

NDDC – Salary - estimate	1011.87
Cleaning South West - estimate	342.00
Duplicate key – toilets	12.00
Bick Accountants – internal auditor	240.00
PHS	73.86
EDF	18.33
Bagwells – upgrade of car park lights as per approved quotation	1086.00
	2784.06