

## EAST BUDLEIGH with BICTON PARISH COUNCIL

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### Minutes of the East Budleigh with Bicton Parish Council Meeting held on Tuesday 31<sup>st</sup> May in the Village Hall

**RISK ASSESSMENT BY CLERK (COVID MEASURES)** – All correct

**PRESENT:** Councillors D. Wensley (Chair), J. Tresidder, J. Carter, F. Ward, A. Canning & M. Smith. District Councillors Alan Dent, and Tom Wright

**APOLOGIES:** District Councillor Paul Jarvis and Devon County Councillor Christine Channon

**DECLARATIONS OF INTEREST** - none

Election of Chairman : Councillor Derek Wensley stood down. He was re-elected unanimously.  
Election of Vice-Chairman: Councillor John Tresidder stood down. He was re-elected unanimously.

Councillors were appointed to the following roles:

Planning – Cllr. Wensley  
Parish Paths Partnership (P3) – Jon Roseway  
Drake’s School – Cllr. Houston  
East Budleigh Village Hall – Cllr. Tresidder  
Traffic Matters in EB – Cllr. Houston  
Yettington – No official appointment  
Monitor of Dog Owners – Mike Smith  
Cricket Club & LORP & Kersbrooke – Cllr. Carter  
War Memorial – Cllr. Tresidder  
Climate Emergency – Cllr. Tresidder

An application to become a Councillor had been received from Mrs. Kathy Moyle. She had already certified that she was not ineligible to stand, as per Sections 79/80 of the Local Government Act 2000. She was therefore co-opted to the position and signed her acceptance of the office.

Councillor Wensley commented on the difficulty of appointing persons for specific areas such as Bicton and Yettington as electorally defined.

**COUNTY COUNCILLOR’S REPORT** – County Councillor Channon sent the attached report.

The **MINUTES** of the Parish Council meeting held on 26<sup>th</sup> April 2022 and the Minutes of a Planning Meeting on 17<sup>th</sup> May were approved – after amendment to 22/0837/VAR – Land

North of Frogmore Road in the Planning Minutes, which was commented on but not supported..

### **Matters Arising from the Minutes**

There is a long-standing problem in Yettington with potholes and water leaking onto the roads. The Clerk has chased this but will now contact Cllr. Channon for assistance.

### **Accounts 2021/22**

The Clerk presented the AGAR and accompanying documents for approval. These were approved.

Chairman's Report: See attached document. Cllr. Carter expressed concern at the likely increase in Parish costs due to inflation. The Clerk confirmed there is a fixed price for electricity to the toilets for a further two years.

### **Review of Policies**

The updated Code of Conduct was presented, based on the Local government Model. Approved.

Councillors approved updating of the policy on Co-option of Councillors, in line with section 79/80 of the Local Government Act 2000. This includes the requirement for prospective Councillors to declare they are fit to stand – Cllr. Moyle has signed such a document before the meeting. It also requires updating in line with legislation so that, in a contested situation, votes on co-option of Councillors should take place in open forum and not as a secret ballot. Approved by all

Risk Register was updated to reflect recently identified risks. All approved.

The Resilience document has been updated following earlier resignations. The Community Shop has extended their CCTV to cover the site of the defibrillator, following the theft of a defibrillator during 2021. All approved.

Financial Regulations: Cllr. Wensley recommended he be permitted to use a credit card and to have full access to the bank account in order to continue paying urgent bills, if the Clerk should be indisposed. The Clerk provided an updated envelopes with passcodes to the Laptop and financial documents, to be opened in the presence of two Councillors, if the need arose. He recommended that the items suggested by the Clerk (email 30/12/20 approved January 2921) on managing her absence should be added as an addendum to Standing Orders. The Banking Policy approved in January 2020 and located on the website to be added as an addendum to the Financial Regulations. All approved.

Planning Committee: Cllr Wensley proposed that, as the number of Councillors is low, Standing Orders be supplemented to permit a quorum of 3 at a Planning Meeting. The Planning Committee procedure would be an addendum to the Standing Orders. It was explained that Councillors may log on to the Planning Portal to add their own comments to any planning application, as a member of the public. All approved.

The Clerk announced that a History Group has been set up in the Village. She asked for Council approval to provide a page on the Parish Council website for their use – with information and links to useful websites. All approved.

**Clerk's Report on Village Matters & Correspondence:** See attached report.

**Recreation & dog Owners:** Nothing to report

**Parish Paths Partnership:** See attached report. £114.00 has been paid from the grant to assist with strimming of overgrown areas. A grant of £500.00 has been received for this year.

**Village Hall/Community Shop.** Cllr. Tresidder submitted the attached report.

**Traffic Matters/Platinum Jubilee.** The Jubilee Street Party will be held on 5th June 2022. A group of volunteers will assist with putting out tables and chairs. The Sir Walter Raleigh is providing 180 meals. Cllr. Moyle was concerned that elderly people might need assistance. Cllr. Houston said her phone number is on the posters, so residents can contact her if they have any difficulties. She asked Council to pay for a small gift for Sunbelt Rentals, who are providing the road signage free of charge.

**Cricket Club/Kersbrook.** Cllr. Carter reported that the Cricket Club has received planning permission for their new clubhouse. Trees in the area are being closely monitored with an aim to preservation. A tree has been planted in memory of those who died in a tragic accident in that area.

District Councillor Tom Wright reported that a liaison group have been invited to tour the LORP site. Fairlynch Museum has a video exhibition.

### **Planning:**

Ref 22/1010/OUT – Outline application to build an agricultural shed. Cllr. Carter pointed out the grounds are a Grade 1 heritage item, registered with Historic England and is on their At Risk Register. Councillors voted 5 to 1(abstention) to approve.

**Accounts & Finances including invoices for payment:** All accepted.

The meeting ended at 9.06 pm. The next meeting will be Tuesday 26<sup>th</sup> July 2022 in the **Church Hall** (due to refurbishment being carried out at the Village Hall)