

East Budleigh Heritage Centre

Meeting of the East Budleigh Heritage Society

Agenda:

Welcome to Volunteers of the Heritage Centre steering group. Maria welcomed the participants and thanked people for attending. Apologies from Alexandra Jones and Jess Linacre; S. Jones on the phone.

This is to follow on from the questionnaire and the feedback meeting. These are the people who expressed interest in being on the steering group.

Objectives of today's meeting: Get down to business and organise ourselves and our activities.

1. Name and structure: East Budleigh Heritage Society. Structure to be agreed upon. Community Interest Company may be suitable.
2. Election of officers, chair, secretary, treasurer. SJ willing to act as secretary. Other roles to be determined.
3. Aims and objectives, vision proposals, create a Heritage fund. Not looking to buy or take ownership of the building. That was the conclusion of the survey. Do not yet know what the outcome of the sale of the building would be. Also need website so that
4. Constitution: Limited liability by guarantee or shares?
5. Bank account. People may be willing to contribute some money for the running of the Centre. Need bank account for expenses and running of the building.
6. Business plan
7. Website

- 8.** Viewing: not currently possible. Survey of the building being carried out. Some tiles missing. Need to see what state it is in.
- 9.** Clean and fit for purpose
- 10.** Access - keys for safety inspections. Need a local key holder for electricity and gas access etc.
- 11.** Agreement- public liability insurance, H&S, safeguarding
- 12.** Soft opening - keep small
- 13.** Activity rota, local groups: music practice etc.
- 14.** Collect donations
- 15.** Refreshments
- 16.** Disabled parking bay: may increase access but deter parking. But anyone with a blue badge would be able to park there even if they are not using the chapel. Concerns have been raised about parking around the chapel at the end of the road.
- 17.** Initial displays: need to be more professional like Topsham museum, not “make do and mend”. There are some artefacts which were found on the site and are on permanent loan to the chapel. Fairlynch have two beeches bibles which they may lend. FM do not have room to display everything.
- 18.** Vision document needs to be updated to reflect the results of the questionnaire and the new proposals for management of the building. Depends on what happens with HCT and transfer to new owner eg F of FC. One person had a great number of ideas. There is a lot of information arising from the feedback from the survey. Airbnb in the schoolroom?
- 19.** Current proposal: Get a legal document which would allow it be used for a public event with public liability insurance.
- 20.** Who would be a keyholder? Or leave the key at the pub or at the shop.