

MEETING OF THE EAST BUDLEIGH with BICTON PARISH COUNCIL

**Mrs Judith Lumsden
Clerk to the Council &
Responsible Financial Officer
Phone: 01395 445080**

**15 High Street
East Budleigh
Devon
EX9 7DY**

clerk@eastbudleigh-pc.gov.uk

19 November 2019

To: - The Chair and Councillors of the East Budleigh with Bicton Parish Council

You are hereby summoned to attend the Meeting of the East Budleigh with Bicton Parish Council to be held in the Village Hall, East Budleigh on Tuesday 26 November 2019 at 7.30pm. Plans (if any) can be viewed at the planning section (Agenda item 9).

The business to be transacted at the Meeting is set out below.

SignedJudith Lumsden
Clerk to East Budleigh with Bicton Parish Council

Members of the Press and Public are cordially invited to attend and to speak during the Open Session.

AGENDA

PUBLIC CONTRIBUTIONS

It has been proposed and agreed that members of the public be allowed to speak for **3 minutes** at the beginning of the meeting. This time scale will run to a maximum of 30 minutes, therefore allowing 10 people to speak. This will bring EBPC in line with other town/parish councils. Members of the public wishing to speak on an **Agenda item** are requested to inform the clerk no later than 25 November 2019. It should be noted that this is **NOT** a question and answer session, it simply provides a vehicle for the public to make the council aware of views of the public before discussing agenda items.

- 1. APOLOGIES:** To receive apologies of absence.
- 2. MINUTES** to receive and confirm as a correct record the Minutes of the October 2019 Parish Council meeting.
- 3. DECLARATIONS OF INTEREST & RISK ASSESSMENT:** To receive declarations of interest and to note any additional risks.

4. **CO-OPTION OF COUNCILLOR**
5. **COUNTY COUNCILLOR’S REPORT**
6. **DISTRICT COUNCILLORS’ REPORTS**
7. **MATTERS ARISING FROM PREVIOUS MINUTES**
Capital Update
Bus shelter access improvement
Speeding in Frogmore Lane
8. **MATTERS TO BE DISCUSSED**
Request from Kevin Quant – payment for clearing of culverts in Yettington
Flood Plan Resolution
9. **PLANNING – Cllr D Wensley**

	Plan no. & Type	Location	Proposed Development
9.1	19/2470/FUL	Wickhams, Middletown Lane, EB	Construction of rear single storey extension.
9.2	19/2319/FUL	The Barn, Yettington	Construction of garage/workshop
9.3	19/2369/FUL	Brookside Cottage, Dalditch Lane	Change of use of 2m wide strip of land from agriculture to garden to enable formal path to be installed around extension.

10. **REPORTS**
Chair – Cllr Valerie Lister
Clerk – Mrs Judith Lumsden
Recreation – Cllr M Smith
Parish Paths Partnership – Mr Jon Roseway
Drake’s School – Cllr Mrs P Hayman
Village Hall – Cllr Mike Walters
East Budleigh Dog owners Forum – Cllr Mike Smith
Public conveniences – Mrs J Lumsden
Flood Warden – Cllr M Walters
Any other reports
11. **ACCOUNTS AND FINANCES**
Monthly transactions – to consider, for authorisation, a schedule of expenditure which will be available at the meeting and forms part of the Agenda in compliance with the Transparency Code.
12. **CORRESPONDENCE**
To receive a synopsis of correspondence received and not covered elsewhere on this Agenda.

The meeting ended at:

- 13. TOPICS RAISED BY COUNCILLORS AND MEMBERS OF THE PUBLIC**
Please note no decisions may be made, but matters may be discussed which involve no more than an exchange of information.

- 14. DATE OF NEXT MEETING — this meeting will take place at 7.30pm on Tuesday, 21 January 2020 in EAST BUDLEIGH VILLAGE HALL. This meeting is taking place one week earlier than normal to facilitate approval of the precept.**

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Bills for payment – November 2019

East Budleigh Village hall hire – September	£ 24.00
Devon Communities Together – annual subs.	£ 50.00
Clerks & Councils Direct – annual subs.	£ 12.00
Kevin Quant – clearing of culverts	£ 25.00
British Legion Poppy wreath	£ 25.00
Nationwide – transfer of CIL grant	£1055.11
Community Shop – Christmas tree	£ 25.00
DALC – Course fees – M Walters & S Miller	£ 72.00
Total	<u>£ 1288.11</u>

Monthly 2019 invoice for payment of clerk's salary and expenses from North Devon Council (PAYE)

October salary	£865.71
Revised NALC paycales plus 1% increment (backdated to 1 April 2019)	£343,38
Expenses	
Stamps	£ 15.72
Home use	£ 10.00
Stationery & Printing	£ 24.34
Phone & Broadband	£ 35.00
Invoicing fee	£ 6.43
VAT	£ 1.29
National Insurance	£ 67.63
TOTAL	<u>£1369.50</u>

